

# **“Occupational Safety and Health in my Organisation and Workplace”**

## **(3 day Training Programme)**

### **PERSPECTIVE**

Occupational Safety and Health at Workplace is regulated by various laws, such as The Factories Act 1948, Environment Protection Act 1986, Workmen Compensation Act 1923, etc. Their goal is to make sure that work place is safe and healthy. In practice, these acts oblige employers to assess work risks, orient and guide people to do their work. Also industries, Nationally and Internationally are increasingly adopting management systems approach to improve their business performance including Safety, Health and Environment performance. OHS management system is being used by industries to reduce injuries/illness, eliminate OHS risks and comply with the ever increasing stringent OHS regulations. An OH&S Management System (OHSMS) provides a systematic, structured and documented framework to address the OH&S issues effectively and in an auditable manner. Experience of industry shows that the effective implementation of OHSMS leads to reduction in number of accidents, loss of time and improves productivity as well. It also helps in systematically improving the OH&S performance of the organisation.

Above all, the goal of Occupational Safety and Health at work is to ensure that employees can and are able to do their work effectively. Occupational Safety and Health may be seen as a burden, but it has considerable benefits for the company, as healthy employees enjoy their work more and are guaranteed to be more productive.

PDML is organizing this 3 day Training Programme on “Occupational Safety and Health in my Organisation and Workplace” to deal with important principles, techniques and methods to be adopted in managing Safety and Health at workplace.

### **OBJECTIVE**

The program will enable participants:

- To understand Human aspects to establish a safety culture in which employees themselves help promote proper safety procedures while on the job.
- To discuss practical aspects of the implementation of the legal requirements.
- To discuss their problems and exchange ideas and experience.

### **TOPICS**

- Occupational Safety and Health Management
- The Factories Act, 1948 – An Overview
- Accident Reporting, Investigation and Analysis
- Safety Organisation and Safety Committees – Role and Effective Functioning
- Identification and Assessment of Hazards
- Human Aspects and Motivation for Safety
- Human Error and its Prevention, Behavioral Factors, Job Stress and its Management
- Work Environment (Heat, Noise and Lighting)
- Personal Protective Equipment
- Communication for Motivation and Safety
- Training & Development
- KYT : Hazard Prediction for Zero Accident – Japanese Concept
- Exercise on KYT

The programme will be conducted using sessions supported by film shows, case studies and discussions.

### **PARTICIPANTS**

The course is intended for senior/middle management personnel, supervisors and line functions of safety such as the departmental safety coordinators, safety officers, trade union representatives, supervisory and engineering personnel from industry responsible for organising and motivating for safety.